BOARD OF PARK COMMISSIONERS
MEETING MINUTES
February 7, 2023 4:00 PM
Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present:	Mr. Alan Kappers, President M. Jordan Emerick, Vice-President Mrs. Susan Westfall, Secretary
Others Attending:	Jeremy Drake, Park Superintendent Ken Siler, Recreation Director Kyler Booher, Director of Golf Robin Oda, Mayor Patrick Titterington, Director of Public Service & Safety City staff

The minutes of the January 5, 2023 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mrs. Westfall, seconded by Mr. Emerick.

REPORTS:

- Mr. Drake submitted a report (copy attached to original minutes). Mr. Drake welcomed new employee Evan Tamplin, Laborer, to the department. Mr. Tamplin completed orientation and a safety training courses and staff is excited to have him as a part of the team. Mr. Drake thanked Mr. Ken Crabtree for all of his years of service to the city and the Park Department and wished him the best of luck in his upcoming retirement. Mr. Drake stated he has met with the Miami County Pickleball Association members and they informed Mr. Drake that they have been approved to be a 501(c)(3) non-profit organization. They will be meeting and looking for funding opportunities for improvements to the pickleball courts at Duke Park.
- Mr. Siler submitted a report (copy attached to original minutes). Mr. Siler commented that online reservations for the upcoming Float Troy season started yesterday. The upcoming season will offer 33 rental dates and after one day, there have been 25 rentals made. Mr. Kappers inquired on how much revenue the Float Troy program brings in and Mr. Drake noted it is between $10,000-$15,000 per season.
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher highlighted that the course is open year-round and staff is adjusting to the change. The simulator is being used seven to eight hours per day with guest daily with two leagues taking place each day. Mrs. Westfall inquired on the storage building and Mr. Booher stated the construction is on hold until the required permits are obtained.

NEW BUSINESS:

- **Reaffirmation of Joint Resolution with the Recreation Board to no longer meet in joint sessions, except in special circumstances –** Mr. Kappers stated that Mrs. Westfall and himself attended the Joint Recreation Board and Board of Park Commissioners meeting in January at Hobart Arena and the active Chairman, Mr. Dunn questioned the need for the joint meetings. It was stated in the past there was several items that would require a joint meeting for both boards to meet and discuss business. With the change in usage of cell phones, email, and etc. the need has become minimal. In the future, the two boards will only meet jointly if there is a special circumstance.
  A motion was made by Mr. Kappers, seconded by Mr. Emerick that Recreation Board and the Board of Park Commissioners no longer meet in joint sessions, except in special circumstances.
  MOTION PASSED, UNANIMOUS VOTE
- **Recommendation to Council that the Director of Public Service and Safety be authorized to advertise for bids and enter into a contract for the improvements to the Troy Senior Citizens Center at a total cost and not to exceed $213,382 and to execute any documents that may be related to a grant reallocation** – Mr. Titterington stated the city is asking for a recommendation from the Board of Park

Commissioners to Council related to CDBG Block Grant Funding. The Park Board authorized the bidding for a new ADA door and ramp at the Senior Citizens Center in 2023. In 2022, the City of Troy received a COVID-19 CDBG Target of Opportunity grant from the Ohio Department of Development, Office Community Development, for the Buckeye House Renovation Project. This project was completed in December 2022 and the City had remaining funds from this grant. This has provided an opportunity for the City to request the reallocation of $158,382 of the remaining funds to be used to fund needed improvements to the Troy Senior Citizens Center on North Market Street. The additional funds would allow for an outdoor patio area to be built on the north side of the building and two new HVAC systems purchased and installed at no additional cost to the city. Mr. Drake agreed both of the upgrades would be great additions to the facility.

A motion was made by Mr. Kappers, seconded by Mr. Emerick to recommend to Council that the Director of Public Service and Safety be authorized to advertise for bids and enter into a contract for the improvements of ADA door/ramp, outdoor patio, and two new HVAC units at a total cost not to exceed $213,382, and to execute any documents that may be required related to the grant allocation.

MOTION PASSED, UNANIMOUS VOTE

OTHER:

- Mr. Kappers asked Mr. Titterington for the status of the WACO Park Sale and Mr. Titterington stated there is a preferred buyer and the sale is close to being finalized. The final survey for the two lots is close to being completed and the closing should be scheduled within the coming weeks.
- Mr. Titterington updated the Board of Park Commissioners on changes with the DORA within the downtown area that will be in effect in March. The Ohio Revised Code permits cities to establish a DORA and provides some specific criteria. Council approved a DORA application in 2021; following an unsuccessful referendum on the Ordinance, it became effective in November, 2021. Since the DORA was implemented, the Police Department advises that there have been few enforcement issues or complaints; downtown businesses and merchants are generally pleased; and amending and expanding the DORA to have consistent hours and days of operation and expanding the boundary on both a temporary and permanent basis have been suggested and requested by some members of the business community and the public. It was also discussed that the state law has had some changes since Troy's DORA was approved, with those changes including the allowance of larger DORA areas. With the support of Troy Main Street, Inc. and the Troy Area Chamber of Commerce, on December 19 an amended application was filed that would:
  - Change from Thursday – Saturday, Noon – 10 pm to Sunday – Saturday, 11 am – 11 pm
  - Change from specific identified 16 oz. plastic cup to up to 20 oz. non-glass container with City-sanctioned sticker
  - Change from 20.24 acres of permanent boundary to 31.8 acres of permanent boundary and 161.64 acres of temporary boundary (temporary boundary activated with current "notwithstanding" process)
  - Allow Council to amend conditions with a simple Ordinance process

  Mrs. Westfall asked if a festival would warrant an area to be activated and Mr. Titterington confirmed that a festival would. Mr. Titterington stated if a special event wanted to take place at Hobart Arena, Community Park, and Treasure Island Park, the DORA could be activated but the Board of Park Commissioners would be involved in the decision to activate the area for the event. Mr. Kappers asked if the activation be area specific or would it be the entire area. Mr. Titterington stated the area would have to be continuous to the permanent boundary, no breaks in the DORA activated area.

  Mr. Kappers confirmed the Board of Park Commissioners does not have to take any action on approving the DORA changes and Mr. Titterington was just updating the board members.
- Mr. Kappers questioned Mr. Titterington about an agreement he received via email in regards to naming rights for Troy Memorial Stadium. Mr. Titterington stated he believes they are not asking to rename the stadium, they are asking for approval to name the turf and advertise on one scoreboard. There is not advertising to be on the outside of the stadium. In the future, they will be asking for the Board of Park Commissioners approval of the changes the Troy City Schools are asking to make at Troy Memorial Stadium. Mr. Titterington stated before signing the document, he will ask the schools for a rendering of the changes and the rendering will be attached to the document needing to be signed.

- Mayor Oda asked Mr. Booher how The Shoreline business is going due to staff changes last fall. Mr. Booher stated there is an employee in place that will be considered the "lead employee" that will take care of the day to day operations. Mr. Booher and Assistant Golf Professional, Mr. Hockett will also assist in the day to day. Mayor inquired on the amount of current business and Mr. Booher stated that the golfers are the ones that are using the kitchen services not the general public. Mr. Titterington stated the staffing model at The Shoreline is on the 2023 Project List and will continue to evaluate the staffing needs. Mr. Titterington stated depending on the usage of the simulator, they may look to enhance offerings with the space within the clubhouse by possibly enclosing the patio during the winter months to hold another simulator. Mr. Kappers asked how the simulator is reserved and Mr. Booher stated it is very similar to the normal golf reservations either online or in-person. Mr. Booher stated during this winter season, in-person reservations are taking place in The Shoreline area so an employee is close to the simulator in case there is a need for help and they are able to help with any food or drink request. Mr. Kappers asked if it would be beneficial to build a building by the driving range to house the simulator and Mr. Booher stated that wouldn't be beneficial because more staff would be needed to tend to the simulator. Mrs. Westfall asked if enclosing the patio area in the winter to house another simulator would help and Mr. Booher stated he wasn't sure if the dimensions would fit the need for a simulator. Mr. Booher thought the meeting room area could be an area to possibly house another simulator. Mr. Titterington agreed the meeting room could fit the need for another simulator but wants to keep in mind the meeting room is a great area for overflow seating when there are outings during the summer months. Mrs. Westfall asked about using the simulators year-round and Mr. Booher stated it is an option and staff would have to look into how to make that possible.

There being no further business, upon motion of Mrs. Westfall seconded by Mr. Emerick, by unanimous voice vote, the Board adjourned at 4:33 p.m.

Respectfully submitted,

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